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**A Guide to
Traceability
Record
Keeping for
Wineries**

Traceability

- Traceability is Required for Wineries for Compliance with the BioTerrorism Act
(21 CFR Chapter 1, Subchapter A, Part 1, Subpart J)
- Wineries must keep records of ingredients **one step forward and one step back**
 - Exemption – If you are selling to the consumer, you do not need to keep records for that step

Previous Step

- Wineries must keep records of ingredients received
 - Name, address, phone number of the source
 - A description of the item received
 - Date the item was received
 - Lot code of the item received
 - Quantity and how packed
 - Name, address and phone number of the transporter

Subsequent Step

- Wineries must keep records of products shipped
 - Name, address, phone number of the buyer
 - A description of the item released
 - Date the item was released
 - Lot code or other identifier of the item released
 - Quantity and how packed
 - Name, address and phone number of the transporter
 - The source of every ingredient must be available for each lot of finished product

Internal Process Steps

- Wineries record the use of added ingredients
 - Type of ingredient
 - Source of ingredient
 - Lot number of ingredient
 - Quantity of ingredient used

Use of Ingredients is Recorded in a Log

Ingredient	Amount	Source	Lot #
Sulfite	0.02 lbs	Wine Supply Center	D256
Pectin Enzyme	0.3 lbs	Wine Supply Center	23-5565

Example:

Harvest Year _____ **Batch No** _____

Type of Wine: **White** _____ **Red** _____ **Rose** _____
 Dry _____ **Sweet** _____

Grape Variety : _____ **Lbs** _____ **Date** _____ **Vineyard** _____
 _____ **Lbs** _____ **Date** _____ **Vineyard** _____
 _____ **Lbs** _____ **Date** _____ **Vineyard** _____

Initial Reading: **Date** _____ **YAN** _____ **Brix** _____ **TA** _____ **pH** _____

Ingredient	Amount	Source	Lot#
Acid			
Sulfite			
Pectin Enzyme			
Tannin			
Yeast Nutrient			
Fining			
O2			
Water			

Questions?

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